

10/22/08

IHS Music Boosters Meeting

Attendees: Elizabeth Jaszczak, Teresa Stawicki, Cathy & Don Krolikowski, Marcia Abbadini, Margaret & Glenn Bierman, Anna Sarley, Teri Kula, Patti Gaab, Julie Scotton, NancyJoyce, Kathleen Kapusta, Rhonee Iula

Secretary's note: *These minutes are NOT in chronological order since fundraiser discussions wove in & out throughout the meeting. I apologize if this is confusing but it was easier to organize.*

The meeting was called to order by President Elizabeth Jaszczak at 8:15pm.

Meeting minutes for 9/08 were emailed to everyone in attendance at the meeting and revisions were completed. Rhonee made the motion to approve these minutes and Kathleen seconded the motion.

Treasurer's Report:

- Current balance is \$13,611.88
- Funds committed at September Meeting **NOT** taken out yet.
 - Celebration 5/2/09 - \$3500 to \$4500; Pavilion (stadium) \$2000
 - New total - \$7111.88
- Fall Fest and Mootown fundraisers will be reported at November meeting.

Membership Update:

151 members (52 families)

Request from Mr Gunlicks:

Fundraisers:

- Mavis Winkle - through Saturday; Don will send email reminder tomorrow
- Quiznos - November. Cheryl O'Brien offered any day - committee decided on 11/17,18 with extended hours until 8pm.
 - Nancy Joyce will create flyers and follow the same promotion scheme that Kathleen did for Mavis (cut & pasted below for the record):
- Here are some action steps:
 1. Ask Judy Schulz to send home copies with primary students.
 2. Ask Carl Smilan to send home copies with middle school students.
 3. Ask Dianna Panteck to place on morning announcements the week of before and of event.
 4. Pass out flyers at the home football games.
(we did football - maybe basketball for November?)
 5. Ask permission to have flyers at Civic Center & Field House.
 6. Submit a PSA for school cable station.
 7. Ask to distribute at Senior Citizens luncheon.
(is there a luncheon near this date?)
 8. Posters for us to put up. (we had 5 made - where were they posted?)
 10. Distribute flyer via email to Music Booster parents & in band to all band and vocal students.

- Musical production on 11/14 and 11/15 - Fiddler on the Roof
 - Kathleen is working on flyers for dinner/theatre package - includes reserved seating. Discussed cost and settled on \$22 for adults and \$20 for students (\$2 profit per seat to Boosters fund).
 - Mr Gunlicks will rope off area for reserved seats when he receives count.
 - Need parents to handle tickets at the door both nights. Estimated 2 MINIMUM (recommend 3-4) from 6:45 to 7:45. Theresa will provide change box.
 - Ticket price is \$8 adult/\$5 for kids under 18 and seniors.
 - Select scenes will be presented at the November Senior lunch and tickets will be sold before and after lunch. Marcia offered to sell tickets and will work with Kathleen to set up.
 - Concessions at intermission (10-15 min) - set up in Lobby.
 - Profits to Music Boosters
 - *Note - no food or drink in auditorium.*
 - Water and candy (mostly chocolate).
 - Set up, sell for 15 min, clean up.
 - Need volunteers for both nights.
 - Elizabeth has some volunteers already - she'll coordinate times.
 - Flowers for performers (fundraiser with Profits to Boosters fund)
 - 48 kids in cast
 - Suggestion - flowers and candy (boys may not appreciate flowers)
 - Julie has Harry London bars bought at \$0.50 - sell for \$1.00 but plan is to bundle as a 3 pack for \$3.
 - Flowers - suggestions for pricing and availability: Aldi, Flowerama, Marcs, Acme. Try to get a bouquet for \$3 and sell for \$5.
 - Sell both as pre-order - lower risk for profitability but down side is it may prompt people to buy on their own. Decided to email parents for pre-orders and have some extras on hand for walk-ins. Cathy/Don will email parents based on cast list using a cross reference to Music Boosters email list.
 - Julie offered to set up a Chinese raffle at entrance to performance with drawing Sat evening. Profit will go to celebration fund. Please look for potential donations & contact Julie ASAP.
- Basketball tournament - Cage Classic
 - We are responsible for concessions: Thurs 12/18 (6-10pm); Fri (7-9pm); Sat (8am-5pm); Mon 12/22 (6-9pm). Profit to Boosters fund.
 - Need one responsible person for each shift (2 on Saturday):
 - Thursday - Kathleen
 - Friday - Cathy
 - Saturday (8-12:30) Margaret; (12:30-5) Nancy
 - Monday - Elizabeth
 - Shift coordinators will meet to set up supplies and manpower needs before next meeting.
 - Advice from last year's experience - "Keep it simple" and don't offer too many choices to minimize leftovers and maximize profits!
- Spaghetti Dinner in February - typically raises \$2000 for Boosters fund.
- Brainstorming on other fundraiser ideas:
 - Holiday Fest & Tropical Beach Blast - neither were very profitable in years past and deadline for Holiday Fest is next Sat AM.

- Tupperware - Rhonee suggested and she and Marcia will look into possible contacts to run this.
- Calendars with daily prize (Primary school had success) - 1 city travel baseball team is already doing this.
- Acme sponsors a "Cash Back" program. 5% return on all Acme brands, perishables and deli (their brands). Need \$1500 minimum to collect each rebate. Cash register receipts are accepted from 9/28 through Feb 21. As soon as \$1500 is reached and submitted, rebate check will be sent out.
 - Cathy will coordinate - collect receipts, tally and submit for rebate.
 - Cathy/Don will create collection boxes and request to place them at the high school, Civic Center and Field House (other locations?). Will also make rounds to collect register tapes.
- Giant Eagle used to do rebate - Marcia will check and report back.
- Theresa contacted Heidi's Deli - they are interested in trying a fundraiser but would like to know numbers from Mavis before committing. They would like to NOT include 11am-2pm customers.
 - Other restaurant ideas - Harry's, Yours Truly (not Independence?)
- Daisy Dump - football field configured in grid pattern, people "purchase" a square and when Daisy the cow dumps in your square - you win. Other concessions can be set up for this fun filled evening! Thanks to Rhonee and Margaret for proposing this interesting idea.

Request from Mr Gunlicks:

- Received from Rettig Music for 12 used Mellophones at \$895 (new price is \$1895). As of 10/22 meeting date, they were down to 3 remaining. Mr Gunlicks said this would be an excellent purchase for our band program and this is a great price. Four are really ideal for a section but 3 will help get started.
 - *A mellophone is the band equivalent of a French horn. Thanks to Marcia for the link to learn more - www.answer.com/topic/mellophone.*
- Reviewed what other expenses are anticipated this year:
 - May need to help supplement Florida for any unexpected items (has happened in the past) - Music Dept. budget is in the RED already so cannot cover anything extra.
 - Instrument repairs - estimate \$300
 - Uniform cleaning - ~\$500
 - Additional garment bags - ~\$300
 - OMEA fees - last year was \$1360
 - Total ~\$2500
 - "Heads up" - will need new uniforms in next few years @\$500-600 per member.
 - Long term high dollar expenditure that needs to be planned soon
- Motion made by Nancy to buy 3 Mellophones; seconded by Julie
 - Vote - 10 yes and 3 no
 - Elizabeth will tell Mr Gunlicks Thurs am
 - *No votes were mainly concerned with a VERY TIGHT budget for remainder of this year. This is partly the reason for the long discussion on fundraisers.*

Request from IMS PTO to sponsor a horse for Night at the Races-

Under the circumstances with budget, all agreed to not pursue but document in the minutes to consider in the budget next year.

Request for Committee Chairs for May Celebration Planning:

Matt Schatt was approached prior to meeting to gauge his willingness to co-chair since he doesn't attend Booster meetings. For the 9/08 meeting, he prepared a "draft" agenda and program for the event. Everyone in attendance was impressed with the ideas presented. Obviously, we would need someone to lead any band participation, which everyone felt was a key component to the celebration. Matt is also willing to fill this role but commented that he can also work with another conductor that the Boosters choose to run the celebration event.

Don volunteered to co-chair with Matt.

Rhonee proposed including Diane Wesloh as another co-chair.

- NOTE - November meeting date change - 11/20 at 8pm (still following PTO).
 - December date is 12/10 (8pm)